

Relief, Inc.

Remember Every Liberian Influences Enduring Freedom

Job Title: Graphic Designer - Volunteer

Department: Marketing & Communications

Experience: For most activities, we require at least a year of experience, except for those with a high level professional skill.

Location: Virtual

Time Required: We ask most volunteers to average at least 15 hours a week. Some exceptions to those guidelines are possible. you can speak with us about this before you come in.

Compensation: This is an unpaid, volunteer position.

Job Description

Position Overview

The Graphic Designer will work with our Founder, designing visuals for Relief, Inc., marketing campaigns, and other collateral, in relation to the organization's events. This position is effective immediately and can become a long term opportunity.

ROLE AND RESPONSIBILITIES

- Create graphics for marketing campaigns
- Banners for website, blog, social media platform
- Event graphics and print materials
- Photo retouching
- Collaborate with founder on concepts and strategy
- Assist with graphic designing in a variety of projects

Preferred experience and skills in:

- Indesign
- Weebly
- Adobe
- Photoshop
- Illustrator
- Writing and Communicating
- Preparing images for print and web

- Meet short deadlines and work requirements under pressure
- Must be a team player and have a passion and commitment to assisting in the growth of a nonprofit.
- The ability to work from home and attend regular/weekly virtual meetings is a plus.

To be successful as a member of the Relief, Inc. team, you will also:

- Have a passion for our mission and a strong desire to impact an up-and coming non-profit organization
- Be an innovative and thinker – you are not afraid to try something new and inspire others to do so.
- Have a very high level of personal and professional integrity and trustworthiness
- Have a strong ethic, take initiative, and require minimal direction
- Thrive in a fast-paced and fun environment

Benefits:

- Directly impact Relief, Inc.'s U.S. and Africa efforts to fund education and poverty related projects that enhance knowledge, skills, and opportunities for hundreds of children in Liberia
- Be a part of a highly motivated nonprofit organization run entirely by volunteers
- Gain insight into the day-to-day operations of a nimble, results-orientated, high-growth nonprofit organization
- Have the opportunity to see your ideas and contributions implemented
- Build your resume/cv and gain references for future employment opportunities.
- Your work may included in our new website, presentation, video, print, press releases and more for the end poverty campaign.

Volunteers must supply a copy of current driver's license or School ID for identification purposes, all Volunteers are subject to a background check.

Applicants accepted on an ongoing basis. Please submit resume, cover letter along with your availability, and samples of your work to volunteers@reliefinc.org